PayPal & Send Payout Plugin API Keys Setup Guide

1. PayPal Settings at Admin-end

The PayPal keys configuration process for the following two plugins is the same -


![Paypal Plugin Settings](image)

Fig. 1.1: PayPal Settings at Admin-end

**NB:** Nota Bene [Note Well] (N.B., N.b., n.b or NB, Nb, nb) is a Latin phrase, meaning ‘note well’ or ‘take notice’ or ‘please note’. Asterisk (*) next to a form control's label indicates it as 'required'.

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b. Send Payout: The PayPal Payout keys are to be configured by the admin from System Settings > Plugins > Payout > PayPal Payout > Settings.

![PayPal Payout Plugin Settings](image)

Fig. 1.2: PayPal Payout Settings at Admin-end

2. PayPal Keys Configuration Setup Process

The steps to be followed to get access to required keys are-

1. Visit [https://developer.paypal.com/home/](https://developer.paypal.com/home/) and click on the ‘Login to Dashboard’ button provided at the top-right corner as shown in figure 2.1.

![PayPal Login/Sign Up Page](image)

Fig. 2.1: PayPal Login/Sign Up Page

**NB:** Nota Bene [Note Well] (N.B., N.b., n.b or NB, Nb, nb) is a Latin phrase, meaning ‘note well’ or ‘take notice’ or ‘please note’. Asterisk (*) next to a form control's label indicates it as 'required'.

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The admin must login by entering their credentials in the ‘PayPal Login’ form (refer figure 2.2). If not a registered user, the admin must Sign up by clicking on the ‘Sign Up’ button.

![PayPal Login Form]

Fig. 2.2: PayPal Login Form

2. Once logged in, the admin will be redirected to ‘My apps & Credentials’ page as shown in figure 2.3.

![My apps & credentials]

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3. The admin must select if they wish to proceed with creating 'Sandbox' (Developer Mode) or 'Live' credentials from the button provided on the top of this page as shown in figure 2.3. This guide will proceed further with creating 'Sandbox' credentials and the steps for creating credentials for any of them is the same.

4. Then, the admin must click on the 'Create App' button to create an app in their PayPal account.

**NB:** If the admin is a previous user of PayPal and already has an existing app, they can use their app to proceed further.

5. The admin must enter the 'App Name' and 'Sandbox Business Account' and then click on the 'Create App' button to finish creating the app.

6. Once the app is created, the admin will be redirected to the page that displays the created app along with the 'Sandbox Credentials'. As shown in figure 2.5, this page displays the 'Sandbox Account', 'Client Id*', and 'Secret*' keys.

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The ‘Client id’ and ‘Client Secret’ keys can be used for both PayPal and Payout plugins. Please enter these keys in the provided input fields as shown in Figure 1.1 and Figure 1.2. The ‘Sandbox Account’ needs to be copied and entered in the ‘Payee Email’ input field provided for PayPal plugin settings as shown in figure 1.1.

Although the keys have been set up, the admin needs to follow the below steps to complete the configuration process.

7. To complete the configuration process for PayPal Payout please follow the steps ahead. Scrolling down on this page, there is a ‘Sandbox App Settings’ section in which the admin can mention the return URL by clicking on the ‘Show’ button provided in the ‘Return URL’ section as shown in figure 2.6.

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Clicking on the ‘Show’ button will open a new section as shown in figure 2.7. The format to be followed to enter the URL is: `<DOMAIN>/pay-pal-payout/callback`. Admin can mention the Return URLs and then click on the ‘Save’ button provided in the bottom of this section.

8. Scrolling to the bottom of this page, there is a ‘Sandbox Webhooks’ section as shown in the figure 2.8 below.

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Fig. 2.8: Sandbox Webhooks Section

The admin must click on the 'Add Webhook' button to add a new webhook.

9. A new section will open in which the admin must enter the 'Webhook URL' in the input field provided as shown in figure 2.9. The format to be followed to enter the URL is: <DOMAIN>/pay-pal-payout/callback.

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10. The next step is to select events from the ‘Event Types’ section as shown in figure 2.9. Either the admin can select ‘All Events’ option provided at the top of the list or they can select the following important options -

- PAYMENT PAYOUTS-ITEM SUCCEEDED
- PAYMENT PAYOUTS-ITEM CANCELED
- PAYMENT PAYOUTS-ITEM DENIED
- PAYMENT PAYOUTS-ITEM FAILED
- PAYMENT PAYOUTS-ITEM UNCLAIMED

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Admin must make sure that the changes are updated by clicking on the ‘Save’ button provided at the end of this section.

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