

Yo!Kart V9

How to Add Products in Inventory Pick to sell?



1. Adding products in Inventory:

• Please select **Products** options.



• The product list page will display. The seller can pick products from the marketplace and the seller's private product list to sell.

SHOP	Marketplace Pr	oducts 🚱 Shop Inventory 🕑	Product Reques	its 😧				Add New Product
Products Inventory Update Import Export	Search By Search By	Keyword/ean/isbn/upc Code	Product	~	Product All	Гуре	Submit	Clear
SALES	Sr. Pro	duct		Model	Status	Approval Status	Seller Shipping	Action Buttons
Cancellation Requests	1 One (OP	Plus 3T 3T)		OP3003	Active	Approved	N/a	
Order Return Requests SETTINGS	2 OP (OP	7 7)		OP7007	Active	Approved		•
Tax Category	3 Wor (Wo	men Black Heels men Black Heels)		wmb014	Active	Approved		•
SUBSCRIPTION	4 Reg (Re	jular Men Blue Jeans gular Men Blue Jeans)		SFD	Active	Approved		6 .
My Subscriptions Subscription Packages	5 PSF (PS	⁹ White 4 GB with Mario (White) P White 4 GB with Mario)		ABC212	Active	Approved		
Subscription Offers	6 Bac (Mo	k Cover for Motorola Moto E4 Plus torola Case)		SD121	Active	Approved		•

• Click on the " + " icon ¹ in order to add that product in the inventory.



2. Shop Inventory:

Shop Inventory displays the list of products which are being sold in the seller's shop. The seller can manage the products here.

SHOP Manage Shop	Marketplace Products • Shop Inventory • Product Requests •	
Products		
Niventory Update	Keyword Search Clear	
1 Import Export		
SALES		
🛄 Sales	Sr Name Selling Available Available Status Action Price Quantity From Buttons	1 5
Cancellation Requests	1 OnePlus 3T \$390.00 100 27/09/2019	-
Order Return Requests	OP3T D	j
SETTINGS	6	
Tax Category	2 PSP White 4 GB with Mario (White) \$100.00 100 03/08/2017]
Options	KCUDE PSP White 4 GB with Mario (White)]

• On the product page, click on the shop inventory and the product list will be displayed.

3. Product Requests:

A product request is made by the sellers whenever a new product is required to be added in the inventory but is not available in the marketplace. Product requests display the list of products made by the sellers to add a product in the marketplace. After approval from the admin, these products are added to the requestor seller inventory and also on the market place so that other sellers can also add it to their inventory.

yolkart ×	Seller 🗸		Dashboard Shop 😒 💮
SHOP	Marketplace Products Shop Inventory Product Requests		Request New Product
Products Inventory Update Import Export	Keyword Search Clear		
SALES	Sr. Product	Added On Status	Action Buttons
In Sales Cancellation Requests Order Return Requests	1 Pranika Soft Play Colourful Dough Clay Set (Pranika Soft Play Colourful Dough Clay Set)	27/03/2019 Pending	2 1



- On the product page, click on product requests and the requested products list will display.
- In order to request a new product, click on Request New Product button " Request New Product "
- Upon clicking this button, custom product setup page will be displayed, where the user will select the categories and subcategories in which the product is required to be added.

	Seller 🗸	Dashboard Shop 😥 👘
SHOP	Custom Product Setup	Back To Product Requests
Products Inventory Update	Keyword Search	Clear
Numport Export	Select Product Category	
SALES Image: Sales	Baby & Kids (1) Electronics (5) Men (4) Women (2)	>
SETTING S Tax Category Options		

• Upon selecting the category, the seller will have to select the subcategories as well in order to request a product successfully. After selecting the categories, the seller will have to click on "select" button in order to proceed further.



	Seller 🗸		Dashboard Shop	. 🧟 🧐
SHOP	Custom Product Setup		Back	(To Product Requests
Products Inventory Update	Keyword		Search	Clear
1 Import Export	Select Product Category			_
SALES	Baby & Kids (1)	Gaming Consoles (3)	Antivirus	
III Sales	Electronics (5)	Laptops (3)	Business Laptops	
Cancellation Requests	< Men (4)	Mobiles (4)	Laptop Bags	>
Order Return Requests	Women (2)	Televisions		
SETTINGS		Washing Machines		
Tax Category				

	Seller 🗸		Dashboard Sho	» I 🧟 🧶 I
SHOP	Custom Product Setu	p	Ba	k To Product Requests
Products Inventory Update	Keyword		Search	Clear
1 Import Export	Select Product Category			
SALES	Gaming Consoles (3)	Antivirus	Antivirus	
III Sales	Laptops (3)	Business Laptops	Select	
Cancellation Requests	K Mobiles (4)	Laptop Bags		>
Order Return Requests	Televisions			
SETTINGS	Washing Machines			
Tax Category				
Options				

• Upon clicking the "select" button, the following screen is displayed and the same process to add a product is followed.



	Seller 🗸		Dashboard Shop 🧟
SHOP Manage Shop Products Inventory Update	Custom Product Setup Basic Inventory/info Specifications Engl	sh Arabic Product Images	Back To Product Requests
1 Import Export	Product Identifier*	Product Type	Model*
SALES L Sales Cancellation Requests Order Return Requests	OP7T Product Identifier Can Be Same As Of Product Name Brand/Manufacturer* OnePlus Brand Not Found? Select Other And Request For Brand	Physical Minimum Selling Price [\$]* 535	A7007T Tax Category* Electronics
SETTING S	Dimensions Unit* Centimeter	Length* 16	Width* 6
SUBSCRIPTION	1.5	Gram 🗸	270
My Subscriptions Subscription Packages Subscription Offers	Ean/upc Code OP7T007 Available for Cash on Dellvery (COD)	Featured Product	Product Status Active Country the Product is being shipped from

- The seller will have to fill in all the details related to the product and click on " **Save Changes** " button. The request will be submitted for admin approval.
- Once the request is submitted, it is displayed in the Product Requests section.

<mark>≱yo!kart</mark> ×	Seller 🗸		Dasht	board Shop 🔊 🕐
SHOP	Marketplace Products Shop Inventory Product Requests			Request New Product
Products Inventory Update Import Export	Keyword Search Clear			
SALES	Sr. Product	Added On	Status	Action Buttons
Sales Cancellation Requests Order Return Requests	1 Pranika Soft Play Colourful Dough Clay Set (Pranika Soft Play Colourful Dough Clay Set)	27/03/2019	Pending	6

The status will change to approved when the admin will approve the requested product and a copy of product is created in the seller inventory